



# Filmmaker Assistance Program

## English Program / Ontario Centre

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### Guidelines

The National Film Board's mandate is to reflect Canadian values and perspectives through the production and distribution of innovative Canadian audiovisual works accessible in relevant media of today. The Filmmaker Assistance Program (FAP) is designed to help developing independent filmmakers complete their films by providing technical services and support.

#### **ELIGIBILITY CRITERIA**

- Films to be directed by Canadian citizens or landed immigrants
- Applications accepted from Ontario residents only
- Applications accepted from directors ONLY
- Films directed by emerging filmmakers only (film students are not eligible)
- An individual filmmaker who have completed no more than three film or video projects (not including student films)
- Films will be selected on the following basis:
  - the production's relevance to the NFB's cultural and social objectives
  - originality of concept
  - creative treatment
  - innovation in the production
  - films which serve audiences not now adequately served
- Projects will be considered in either film or video format
- Assistance under this program shall be limited to one production per year per filmmaker, i.e. two or more productions cannot be assisted concurrently
- Productions receiving money or services from another program at the NFB are ineligible
- Projects may only be submitted once for consideration
- Documentaries, short dramas, animation and experimental films are eligible under this program
- Productions containing excessive gratuitous violence, sexual violence, or sexual exploitation are not eligible; the NFB reserves the right to apply its judgment in this regard, and its decisions are final



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### VALUE OF FAP ASSISTANCE

- FAP assistance will be limited to a ceiling of \$5,000.
- Only one FAP allocation per project will be allowed.
- The FAP commitment is of eight months duration from the date of the announcement of FAP recipients.
- Payment shall in no case be made directly to the Filmmaker. FAP will be delivered in the form of direct payment to third party suppliers (max. of two) who are providing approved services or materials to the filmmaker for the film selected for FAP assistance. Your application must specify what technical services are required, when these services will be required, and the names of the suppliers that will be used.
- A Letter of Agreement, detailing the terms and conditions of the assistance, must be signed by the filmmaker prior to receiving any assistance from FAP
- Eligible costs under the FAP agreement include the following: production and post-production expenses:
  - Equipment rental
  - Film stock or other production perishables
  - Post-production facilities rental
  - Post-production services
- Ineligible costs include but are not limited to the following: equipment purchase or off-setting of capital costs, self rentals, rights clearance costs, travel, hospitality, labour expenses (including but not limited to payments for services rendered on the production by the Filmmaker, editor, Cinematographer, and other personnel), or costs incurred before the application deadline
- FAP projects remain the property of the independent filmmaker, however, the Filmmaker accepts that in exchange of the NFB investment, the Filmmaker shall grant a non-exclusive license allowing the NFB, at its discretion, to communicate worldwide the Production through any NFB-owned websites in perpetuity (please see FAP Agreement for further details regarding this item)
- When the project is completed, a link to the completed film must be forwarded to the NFB FAP program at [c.kastner@nfb.ca](mailto:c.kastner@nfb.ca). If necessary, a DVD copy will still be accepted.



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### HOW TO APPLY

- Submissions are accepted at the production or post-production stage.
- Proposals must include all relevant materials:
  - ✓ A completed application form (Page 4)
  - ✓ Synopsis
  - ✓ Proposal/script
  - ✓ Schedule highlighting when the specified technical services will be required and for how long
  - ✓ Production budget identifying the (max two) budget items which will access the FAP award. Please indicate preferred suppliers if any
  - ✓ Financing
  - ✓ Director's resume
- All applications must be accompanied by a cutting copy of the film; in cases where a cutting copy is not available, please include a director's demo reel.
- Proposals will be reviewed by a selection committee of NFB Ontario Centre production staff once a year. **The deadline for submission is April 1<sup>st</sup> each year.**
- The announcement of FAP recipients will be by written notification within 8 weeks of the submission deadline.

**PLEASE NOTE: Jury deliberations are confidential. There will be no disclosure of jury proceedings or comments made during adjudication.**

### **PROPOSALS SHOULD BE SUBMITTED TO:**

Carly Kastner via email at [c.kastner@nfb.ca](mailto:c.kastner@nfb.ca)

- Please submit package as ONE PDF document with the Subject: FAP APPLICATION 2020 - "PROJECT TITLE".
- If submitting by mail, please mail to:

#### **FAP Program**

Attention: Carly Kastner

English Program - Ontario Centre

National Film Board of Canada

145 Wellington Street West, Suite 1000

Toronto, ON M5J 1H8

For more information please feel welcome to call 416-453-7452 or email [ontarioinfo@nfb.ca](mailto:ontarioinfo@nfb.ca)



# Filmmaker Assistance Program (FAP)

Date: \_\_\_\_\_

Director: \_\_\_\_\_

Address: \_\_\_\_\_

Phone(s): \_\_\_\_\_

Email: \_\_\_\_\_

Title: \_\_\_\_\_

Short Description: \_\_\_\_\_

**Genre:** (check one category)  Documentary  Animation  Short Drama  
 Experimental

**Primary Subject:** (check one category)  Aboriginal Peoples  Arts, Culture and Recreation  
 Cultural Diversity and Multiculturalism  Economics, Industry and Work  
 Environment and Nature  Health and Medicine  Identities, Values, Lifestyles, Issues  
 International Issues  Politics and History  Science and Technology  
 War, Conflict and Peace

**Shooting Format:** \_\_\_\_\_

**Delivery Format:** \_\_\_\_\_

**Final Length:** \_\_\_\_\_

**Total Budget:** \_\_\_\_\_

**Amount Requested:** \_\_\_\_\_

How will FAP assistance be used?  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever received assistance from the FAP program before? \_\_\_\_\_ How many times?

List of other funding sources (if applicable)  
\_\_\_\_\_  
\_\_\_\_\_

## **PROPOSAL SUBMISSION CHECKLIST**

Proposal or Script  Resume  Budget  Financing  Schedule

Cutting Copy  OR Demo reel

Note: Each FAP submission must include a budget and identify the two budget items which will access the FAP award within the next eight months. Please indicate preferred suppliers if any.