



Filmmaker Assistance Program Animation Studio 2020

Guidelines

The Filmmakers Assistance Program – Animation Studio (FAP) is designed to help emerging and mid-career independent filmmakers complete their animation short films by providing NFB post-production technical resources and/or technical support towards the project's release. In addition to this support, FAP also provides an ideal avenue for filmmakers to develop a profile and relationship with the NFB. The program is administered by the Animation Studio in Montreal.

ELIGIBILITY CRITERIA

- Applicants must be **Canadian citizens** or **permanent residents**.
- Animation, animation-documentary hybrids and experimental works are eligible under this program.
- Film students are not eligible. NFB employees are not eligible. The investment is limited to one project per filmmaker per year.
- Priority will be given to applicants who have made **fewer than three works** (outside of film school), although mid-career filmmakers may be considered for FAP specifically with regards to NFB technical resources.
- Films will be prioritized for support based on the production's **relevance to the NFB's cultural and social objectives**, including:
 - originality of concept and approach
 - creative excellence
 - innovation in form
 - great storytelling
 - viability of project (in terms of access, timeframe and budget)
 - serving audiences that are not adequately served

- FAP submissions must include (as PDF files only): a completed Application Form and signed Conditions Form; a draft production schedule, one-page total budget overview; one-page CV; sample artwork from project; work-in-progress edit such as Quicktime or Vimeo/YouTube link.

VALUE OF FILMAKER ASSISTANCE PROGRAM

- FAP investment is offered in the form of NFB technical resources and/or technical support (from our Montreal studio) up to a total **maximum value of \$10,000** per project. NFB technical resources include offline or sound editing suites, sound recording, sound mixing, final mastering and distribution files (Dcp, Quicktime, etc). Please contact FAP Coordinator for more details.
- FAP assistance may also be provided in the form of short-term equipment loans and/or use of Animation Studio resources such as in-studio workstations, rostrum cameras, video cameras and small desktop shooting spaces, all where available and not in active use.
- Some allowance for specific cash costs (post-production outside the NFB) is possible. Cash investment will be limited to a **maximum of \$2,500**.
- Cash investment can only be disbursed by the NFB through the **direct payment of third-party invoices** on behalf of the Filmmaker for the Production. Third-party suppliers must invoice the NFB directly for NFB-approved expenses. Payment shall in no case be made directly to the Filmmaker. **Invoices and suppliers must be approved by the studio administrator.**
- The cash investment **must be spent prior to March 31**.
- The NFB investment provided under this Agreement shall be used solely for approved production and post-production expenses (equipment rentals, film/video stock or other production perishables, post-production services) directly related to the Production and not for any other production or purpose.
- **Ineligible** costs include, but are not limited to, equipment purchase or offsetting of capital costs, self-rentals, rights clearance costs, travel, festival fees, , as well as costs incurred before the application deadline.

CONDITIONS FORM:

Copyright in the Production shall remain with the Filmmaker, however Filmmaker accepts that in exchange for the NFB investment, the Filmmaker grants a non-exclusive license allowing the NFB, at its discretion, to distribute the Production worldwide solely for non-commercial purposes (when no fee is charged to a viewer) through any NFB- owned websites in perpetuity starting at the latest within 18 months after either of the first television broadcast, the first theatrical and/or first festival showing of the Production. Filmmaker acknowledges that he/she shall inform the NFB of the date of start of the NFB's licensed rights. If the Production is only exploited through Home Video channels (through DVD or via the Internet) by the Filmmaker or a third-party distributor acting on behalf of the Filmmaker, then the holdback will be for a one-year period from the start of such exploitation.

- **The Filmmaker shall allow NFB Producer to screen a picture locked version of the Production.** If in the ten (10) business days following reception of the picture locked version of the Production the Filmmaker does not receive a written notice advising the Filmmaker not to add an NFB on-screen tail credit, the Filmmaker shall give the NFB an on-screen tail credit in the Production as follows:

**"Produced with the assistance of the
National Film Board of Canada - Filmmaker Assistance Program"**

The NFB logo shall also be included in the tail credits.

The logo can be obtained by contacting Dominique Forget (d.forget@nfb.ca)

HOW TO APPLY

- Submissions are accepted at either the production or post-production phase.
- Complete the application form (attached).
- Include a **draft production schedule** (it does not have to be detailed).
- Include a **production budget overview**
- Include a financing plan showing all sources of funding to the full amount of your budget.
- If the project is partially completed, please include a work-in-progress edit such as Quicktime or Vimeo/Youtube link.

- Proposals will be reviewed by the Animation Studio twice a year. **Deadlines for submissions are May 15 & October 15**, and successful recipients will be notified by the end of the following month.



Filmmaker Assistance Program Animation Studio

APPLICATION FORM

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Please fill in and submit the following 2 pages, plus support material as outlined below, to d.forget@nfb.ca

Working Title:

Director:

City:

Postal Code:

Phone:

Email:

Proposed Completion Date:

Final Length:

Shooting Format:

Delivery Format:

Other Financial Contributors & Amounts:

(Indicate if confirmed or pending, or when you expect confirmation. Please include in-kind amounts. The NFB should not be the sole financier.)

Total Budget Amount:

Amount Requested:

Have you received an investment from the FAP program before?

How will the FAP investment be used?

Please write a short description of your project (2-3 sentences or 100 words max):

SUPPORT MATERIALS:

Please attach a **draft production schedule**.

Please attach a **production budget overview**,

Please attach a **financing plan** showing all sources of funding to the full amount of your budget.

You **may** attach a script or treatment. (10 pages max)

You **may** provide a **URL** to project specific or demo material. **(10 minutes max will be screened). Please include the URL and password here (and not in a separate email):**

Director's Statement [500 words max summing up your creative ambitions, stylistic approach, motivation etc.]. You may attach an additional sheet.

Emerging Director's Filmography (4 key credits max)

The Animation Studio reviews proposals twice a year. **Deadlines for submission are May 15 and October 15.**

Please submit to: d.forget@nfb.ca 514-261-1650

Animation Studio - English Program, 1501 de Bleury, Montreal, QC, H3A 0H3

Please note: A Letter of Agreement, detailing the terms and conditions of the investment, must be signed by the Filmmaker prior to receiving any investment from FAP - Copyright in the Production shall remain with the Filmmaker, however Filmmaker accepts that in exchange of the NFB investment, the Filmmaker grants a non-exclusive license allowing the NFB, at its discretion, to communicate the Production worldwide solely for non-commercial purposes (when no fee is charged to a viewer) through any NFB-owned websites in perpetuity starting at the latest within 18 months after either of the first television broadcast, the first theatrical and/or first festival showing of the Production. Filmmaker acknowledges that he/she shall inform the NFB of the date of start of the NFB's licensed rights. If the Production is only exploited through Home Video channels (through DVD or via the Internet) by the Filmmaker or a third-party distributor acting on behalf of the Filmmaker, then the holdback will be for a one-year period from the start of such exploitation.