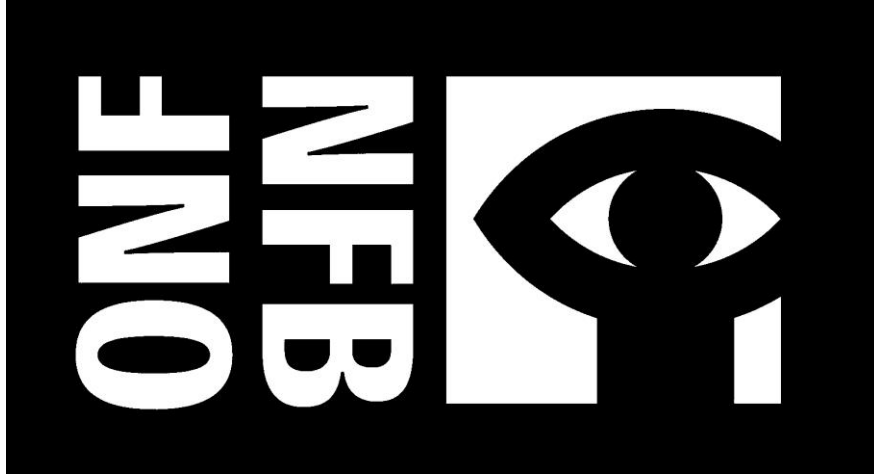


**Filmmaker Assistance Program Guidelines and Application**  
**North West Studio**  
(Northwest Territories, Alberta, Saskatchewan, Manitoba & Nunavut)



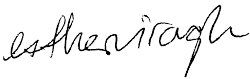
National Film Board of Canada  
North West Studio  
Filmmaker Assistance Program

Dear FAP Applicant:

Please find enclosed our Filmmaker Assistance Program (FAP) guidelines and application form for use in requesting support under the Filmmaker Assistance Program. Along with a short description of your film, please also include a longer description/proposal, a production schedule, your resume and a detailed copy of your budget (including realistic costs and stating where and when you propose to have your work completed).

Please return the FAP application to me along with all other relevant material. Should you have any questions, please do not hesitate to call (780) 224-3645 or e-mail me at [e.viragh@nfb.ca](mailto:e.viragh@nfb.ca).

Cheers,

A handwritten signature in black ink that reads "Esther Viragh". The signature is written in a cursive, flowing style.

Esther Viragh  
Production Supervisor  
National Film Board, North West Studio



# Filmmaker Assistance Program

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## **GUIDELINES**

The National Film Board's mandate as a public producer and distributor is to make films and videos that are culturally and socially relevant to the Canadian public. The Filmmakers Assistance Program offers developing independent emerging filmmakers, working in both film and video, an opportunity to receive financial support for their productions. FAP is designed to provide financial assistance for: production equipment; processing; film-video transfers; editing suite rental; mixes; printing; titles; and other post-production services. Additional services, including the use of NFB edit suites and NFB production equipment can be utilized by filmmakers on a case-by-case basis. In addition to this support, FAP also provides an ideal avenue for emerging filmmakers to develop a profile and relationship with the NFB. The program has played a significant role in the careers of many Canadian independent filmmakers.

**DEADLINE FOR SUBMISSION IS 12:00AM, JULY 5<sup>TH</sup>  
APPLICATIONS MUST BE DELIVERED NO LATER THAN JULY 5<sup>TH</sup>**

## **ELIGIBILITY CRITERIA**

- Applicants must be Canadian citizens or Permanent residents.
- Films directed by emerging filmmakers (film students are not eligible.)
- An individual filmmaker who has made fewer than four film/video projects (outside of film school)
- Permanent and temporary National Film Board employees are not eligible.

## **WHAT KIND OF PROJECTS**

- Films are selected on the following basis:
  - the production's relevance to the NFB's cultural and social objectives
  - originality of concept
  - creative treatment
  - innovation in the production
  - films which serve audiences that are not adequately represented
- Productions containing excessive gratuitous violence, sexual violence, or sexual exploitation are not eligible. The NFB reserves the right to apply its judgment in this regard, and its decisions are final.
- Documentaries, short dramas experimental and animation films are eligible under this program, however, preference will be given to documentaries and animated films.
- Productions receiving money or services from another program within the NFB are not eligible.

## **FAP ASSISTANCE**

- FAP is **not** a funding (cash) program. Assistance is offered in the form of technical services, up to a maximum value of \$5,000.

- The FAP program provides financial assistance for post-production technical services such as processing, film-video transfers, editing suite rentals, mixes, graphics and titles, and other post-production services. Equipment rentals may be eligible subject to proof of insurance.
- Stock shots purchased from the NFB Stock Shot Library are a direct cost to the filmmaker and are paid at the applicable tariff schedules.
  - Visit [www.nfb.ca/stockshots](http://www.nfb.ca/stockshots) for information and pricing.
- FAP does **not** pay wages to individuals.
  - All invoices for services provided **must** be addressed to The National Film Board of Canada.
- Copyright in the Production shall remain with the Filmmaker, however FAP recipients accept that in exchange of the NFB investment a non-exclusive license allowing the NFB to distribute the production worldwide for non-commercial purposes through any of the NFB-owned websites is permitted.
- Assistance is limited to one production per fiscal year.
- Further technical assistance in the form of the provision of an internal NFB editing suite and/or utilization of the NFB's internal production equipment (i.e. camera equipment, field audio gear, etc.) for a project can be obtained through the NFB on a case-by-case basis.
- For filmmakers who dedicate FAP funding to the rental of production equipment such as cameras and grip gear – prior approval from The National Film Board of Canada is necessary. The National Film Board of Canada is not liable for damage or loss of goods. Proof of valid and current production insurance must be provided prior to rental of production gear.
- Films assisted under this program are eligible for outright purchase by, or co-production with, the NFB only if the film has not proceeded beyond the rough cut stage. Approval of the Director General is required.
- Filmmakers receiving assistance assume full responsibility for the commitment and/or delivery of their material/film to and from NFB, film labs, other service suppliers, distributors, festival and broadcasters.

- Credits on projects that have received FAP assistance should include the following statement:  
**Made in part with the support of The National Film Board of Canada's Filmmaker Assistance Program.**
- When the project is completed, a link to the film must be forwarded to the NFB FAP administrator.
- Regulations and guidelines set by the *Filmmaker Assistance Program* are to be observed and followed.
- Non-compliance with these rules could result in the cancellation of the project and filmmaker's eligibility for future participation in the Program.
- The applicant's provincial residence **must** be within Nunavut, the Northwest Territories, Alberta, Saskatchewan, or Manitoba

## HOW TO APPLY

- Filmmakers who wish to apply for assistance under FAP must submit, in writing: a brief description of the project; what technical services they require; a detailed budget as well as a complete production and post-production schedule. The submissions must also include the applicant's curriculum vitae.
- Deadline for Submission is **12:00AM, July 5<sup>th</sup>**.
- The announcement to FAP recipients will be by written notification.
- Electronic copies of application packages are preferable. Please email them to: [e.viragh@nfb.ca](mailto:e.viragh@nfb.ca)



**FAP APPLICATION FORM (Filmmaker Assistance Program)**

Name:	Date:
Company:	Phone:
Address:	Fax:
	E-mail:
Project Title:	
Short Description:	
Shooting Format:	Final Length:
Amount Requested:	
How will FAP assistance be used? :	
Where did you hear about the grant? :	

**PROPOSAL SUBMISSION CHECKLIST**

Required elements for consideration for FAP assistance

- Filmmaker's Resume
- Proposal/Treatment/Script
- Budget
- Schedule
- Crew List
- List of other funding sources (if applicable)
- Demo Reel or partially completed project (Link/Website)


Have you received assistance from the FAP program before?	How many times?
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**For National Film Board Use:**

Amount Granted: \_\_\_\_\_ NFB Budget# \_\_\_\_\_