

# FILMMAKER ASSISTANCE PROGRAM

## ENGLISH PROGRAM / ATLANTIC STUDIO

### OPEN for submissions

*(applications reviewed on a first come, first served basis until funds are exhausted)*

**NOTE: Due to Covid 19 considerations will be taken around the achievability of the project under shifting social distancing provincial guidelines.**



## Guidelines

- The National Film Board's mandate is to reflect Canadian values and perspectives through the production and distribution of innovative Canadian audiovisual works accessible in relevant media of today. The Filmmaker Assistance Program (FAP) is designed to help emerging independent filmmakers complete their films by providing financial support for production services.
- Depending on submissions, 25 percent of the available funds will be earmarked for projects of filmmakers from culturally diverse and visible minority backgrounds.
- FAP is not a funding (cash) program and does not pay wages to individuals. Assistance is offered in the form of approved production and post-production expenses, up to a maximum value of \$5,000. Eligible costs include equipment rentals, film/video stock, production drives, rental of editing, online and mix suites.
- While FAP is open to all genres, the program focusses on short-form documentaries (30 minutes or less).

## Eligibility Criteria

### WHO CAN APPLY

- Applications are accepted from residents of the Atlantic Provinces only.
- Film students are **not** eligible.
- Applicants who have made **more than three** film/video projects (outside of film school) are not eligible. They are encouraged to apply to the NFB's regular production program.

## WHAT KIND OF PROJECTS

- Projects must fall within the NFB's mandate of producing bold and distinctive cultural and social issue documentaries, auteur animation, alternative drama and innovative digital interactive content that provide the world with a unique Canadian perspective.
- Productions containing excessive gratuitous violence, sexual violence or sexual exploitation are not eligible. The NFB reserves the right to apply its judgment in this regard, and its decisions are final.

## How to apply

Proposals must include the following materials:

1. A completed application form
  2. Synopsis, proposal/treatment
  3. Technical treatment
  4. Schedule
  5. Detailed production budget
  6. Financial plan with commitments
  7. Director's resumé & demo reel (if available)
  8. Crew list
  9. A cutting copy (for partially completed projects)
- Proposals will be reviewed **on a first come first served basis (until funds are exhausted)** by a selection committee. FAP recipients will be notified of their submission results in writing. Documentaries are given first consideration for assistance.
  - PLEASE NOTE: Jury deliberations are confidential. There will be no disclosure of jury proceedings or comments made during adjudication.
  - Applications may be submitted by e-mail to:

**Attn: Roz Power**  
**National Film Board of Canada – Atlantic/Quebec Studio**  
e-mail: [r.power@nfb.ca](mailto:r.power@nfb.ca)  
Phone : 902-401-4381

## TERMS AND CONDITIONS

The NFB investment shall be subject to the acceptance and compliance by the Filmmaker of the following terms and conditions:

- The Filmmaker is a Canadian citizen or permanent resident;
- Any NFB investment shall be awarded once per cinematographic work;

- Any NFB investment shall be limited to one cinematographic work per year per Filmmaker;
- Neither the Filmmaker nor the Production as represented by any other party is eligible for assistance or funding for any other cinematographic work at the NFB while this Agreement is in effect;
- Any portion of the funds not directed towards the payment of approved invoices related to the Production by **March 1, 2023** shall be withdrawn and shall no longer be available to the Filmmaker;
- NFB investment can only be disbursed by the NFB through the direct payment of third-party invoices on behalf of the Filmmaker for the Production. Third-party suppliers must invoice the NFB directly for NFB-approved expenses. Payment shall in no case be made directly to the Filmmaker;
- In consultation with the NFB, Filmmaker shall identify and select suppliers which may render the services and can supply the NFB with invoices;
- The NFB investment provided under this Agreement shall be used solely for approved production and post-production expenses (equipment rentals, film/ video stock or other production perishables, post-production services) directly related to the Production and not for any other production or purpose;
- Supplier equipment rental agreements shall be in the Filmmaker's name. However, Filmmaker shall be responsible to confirm in advance with its supplier that the latter accepts direct billing to NFB;
- Notwithstanding the above, the NFB shall not be liable for rental equipment damage as the Filmmaker shall be responsible for the purchase of his/her own production insurance;
- Ineligible costs include but are not limited to equipment purchase or offsetting of capital costs, self-rentals, rights clearance costs, travel and labour expenses (including but not limited to payments for services rendered on the production by the Filmmaker, editor, cinematographer, and other personnel), as well as costs incurred before the application has been submitted;
- Technical services, if any, provided by the NFB under the Agreement shall be charged at published NFB rates.
- The Filmmaker shall allow NFB Producer to screen a picture locked version of the Production. If in the ten (10) business days following reception of the picture locked version of the Production the Filmmaker does not receive a written notice advising the Filmmaker not to add an NFB on-screen tail credit, the Filmmaker shall give the NFB an on-screen tail credit in the Production as follows:

**"Produced with the assistance of the  
National Film Board of Canada - Filmmaker Assistance Program"**

- The NFB logo shall also be included in the tail credits. The logo can be obtained by contacting your assigned NFB production supervisor;
- The Filmmaker shall provide the NFB with one high resolution QT movie of the completed Production as soon as possible upon completion for inclusion in our in-house library.
- All editorial control for the Production rests with the Filmmaker;
- Copyright in the Production shall remain with the Filmmaker, however the Filmmaker accepts that in exchange of the NFB investment, the Filmmaker grants a non-exclusive license allowing the NFB, at its discretion, to communicate the Production worldwide through any NFB-owned websites in perpetuity starting at the latest within 18 months after either of the first television broadcast, the first theatrical and/or first festival showing of the Production. Producer acknowledges that he/she shall inform the NFB of the start date of the NFB's licensed rights. If the Production is only exploited through Home Video channels (through DVD or via the Internet), then the holdback will be for a one-year period from the start of such exploitation.

**Please see application form on next page.**

**FILMMAKER ASSISTANCE PROGRAM  
ATLANTIC STUDIO**

**APPLICATION FORM**

**DATE:**

**NAME:**

**ORGANIZATION:**

**ADDRESS:**

**PHONE:**

**E-MAIL:**

**Filmmaking experience:**

**Have you ever received an FAP grant before?**

**How many?**

**Title of film you are requesting an FAP grant for:**

**Genre:**

**Shooting format:**

**Release format:**

**Final length:**

**Location sound format:**

**Brief description of film:**

**Have you acquired funding from other sources? *(Please provide details and budget breakdown)***

**FAP amount requested:**

**How will FAP assistance be used? *(Please provide details and budget breakdown)***